



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

*An Autonomous Institution with NAAC Accreditation (A Grade)*  
\*Approved by AICTE \*Permanently affiliated to JNTUH \*NBA Accreditation  
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 27.03.2019

To  
IQAC Coordinator  
CMRCET

**Sub:** Ladies Waiting Hall Committee– Summary Report for the Academic Year 2018-19

Sir,

The Ladies Waiting Hall Committee meeting will be conducted twice a year to ensure the smooth functioning of the hall. The first Ladies Waiting Hall Committee meeting was conducted on 29-05-2018 at Civil CADD Lab-Block-II, CMRCET for the academic year 2018-19. The meeting started as per the scheduled time and members of the committee discussed the Standard Operating Procedure of the Ladies Waiting Hall Committee. In the committee meeting convener specified about the Maintenance of record of student's entry to the waiting hall is made compulsory.

The second meeting of the Ladies Waiting Hall Committee was held on 19.03.2019 at the Civil CADD Lab-Block-II. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take corrective measures to solve the students' problems in the hall. Convener requested the members to ensure that infectious wastes are subjected to incineration. Members discussed to ensure the waiting room attached with toilet is periodically cleaned twice in a day.

  
CONVENER